



THE CLASSICAL ACADEMY

BOARD OF DIRECTORS MEETING

(OPEN TO THE PUBLIC)

MONDAY, OCTOBER 6, 2014, 6:00-10:00 P.M.

NORTH CAMPUS – TCA ROOM 2213/2214 (SECONDARY)

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

MINUTES

Presentation/Question Time

- I. Call to Order (6:00 p.m.)(Dr. Woody called to order at 6:02pm)
- II. Pledge of Allegiance / Roll Call
 - Attendance: The following board members were present: Mr. Carter, Mr. Dubois, Dr. Harrington, Mr. LaValley, Dr. Woody, Mr. Ramsdell, Mr. Jennings and Dr. Sojourner (non-voting members of the board)
- III. Approval of Agenda
 - **Motion: Mr. Ramsdell moved to accept agenda and it was 2nd**
 - **Motion: Dr. Woody Moved IX C1 to beginning of meeting to sign confidentiality statement for notary, it was 2nd**
 - **Motion: Mr. Dubois moved to have IXC4 to IXCI regarding Conflict of Interest and it was 2nd**
 - **Motion: Dr. Woody moved to accept the changes to agenda and it was 2nd.**

Discussion: Send any corrections to minutes (typos) to Bob
When we approve agenda does that mean we approve of everything?
Dubois: want to remove monitoring report because we received report late (should be 6 days in advance), do we violate D20 policy
Carter- have grace, Ramsdell- let's correct for November
Mr. Miller stated generally you follow policy of 6 days but it's not mandatory
***Vote- By unanimous vote, The Board approved the 3 motions to the changes to the agenda.**

A. Board Executive Session Confidentiality Statement
Action: Miller had all TCA Board Members sign the confidentiality statement with a notary
- IV. Comments from the Audience (Audience members have 5 minutes to address the Board)
(NOTE: Per procedural rules if more than one person is speaking on the same topic we request that one or two specific spokespersons speak on behalf of the group)
 - Steve Palmer-Capital Construction- we need to hold true-safety and security is #1 priority. Central has 240 kids in modular, need to get them in the building. He understands needs of other campuses but Central should be top priority.
 - David Lee-Accepting students after cut-off date- his child is 6 days past deadline to enter 3rd grade, does not want child to repeat a grade, lots of rigidity with policy. Dr. Woody let him know to file a conflict resolution. Mr. Miller assisted him where to find it.
- V. Celebrating TCA (National Science Award Winner)
 - Liam Young (TCA 8th grader) selected as a finalist in National Broadcom MASTERS competition, he will compete Oct. 25th in Washington DC., he was 1 of 30 finalists nationwide, TCA will receive \$1000 for the science dept for his effort. The announced winner will be Oct. 28. 2014.

BREAK (3min)
- VI. Board Development (Character Progress)
Action: Brown
Mrs. Brown updated Board on 2 initiatives 1. TCA Creed (Stone in Forum) 2. Character Strengths and Virtues
TCA October Conference-Dave Keller (from CEP) will speak on

- integrity character strengths
- growing leaders of character
- Next month, Betsy will lead discussion “How Children Succeed” book, encouraged Board to read especially Ch.2
- Character leads at each school
- formed Character Advisory Team- 2 Principals, 2 Parents, 2 Students
- Palmarium will feature a character strength each month- this month-humility
- All board members invited to attend conference
- Can we videotape it?

VII. Report of the President & Cabinet Spotlights
 Rationale: (Information Only) to review progress on President’s Goals and highlight cabinet activities (HR, Ops, Academic Services, Finance, and Advancement).

Motion: Dr. Woody moved to receive the report and it was 2nd

Discussion: Goal to bring trust to community

-Taste of TCA event was a great event.

Received an anonymous \$50k donation

-Messaging to community with mailing

Goal to have a loving, caring, kind, graceful and relationship based school-will emphasize

-Congrats to Ben Davis for being selected Central Elementary Principal-he will be hiring AP

VIII. Consent Agenda

Board Directed items to be removed from Consent Agenda:

Motion: to approve the Consent Agenda

A. Minutes: Sept 8 (Swanson)

B. Written Reports of the Executive Director and Cabinet

1. Human Resources (Schulz)
 - a. Matters Relating to Personnel Action
2. Finance (VanGambleare)
 - a. July Financials
 - b. Aug Financials
3. Board Policy Review
 - a. Board Election
 - b. TCA Core Values
4. SAC Minutes
 - a. TCA East SAC Minutes 9-22-14

Motion: Mr. Dubois motioned To suspend the approval of the Sept. 8th minutes to allow time on how to move forward It was 2nd.

Vote: Roll Call-Woody-Nay, Carter-Nay, LaValley-Nay, Dubois-Aye, Ramsdell-Aye, Harrington-Aye-motion failed

Discussion: talk about if minutes needed to be taken during a working session.

Mr. Miller stated we don’t need to take minutes if we are not voting on anything. Discussion only.

Mr. Dubois inquired are when we accept reports-does it mean we approve of the report? Is it an issue?

Let’s talk about issue at the working session.

Motion: Mr. Ramsdell motioned to approve the consent agenda as it is. It was second

Vote-Unanimous vote for yes, motion passed

IX. Discussion Agenda Items

A. Items removed from Consent Agenda

B. Cabinet Level Reports

1. End of Year Financial Review (Previous FY)

Action: VanGambleare

Rationale: (Information Only) to review the salient aspects of the 2013-2014 Budget

Discussion: Per Pupil funding for 13/14 versus 14/15-1st significant increase since 9/10

General fund revenues-69% for personal and 16.8% on debt service (this is the hole in the donut for parents to know)

2. Grant of Authority to Include Attorney Authorization

Action: VanGambleare (2nd Read)

Motion: Mr. Carter motioned to approve the grant of authority as presented with joint approval of Board Chair and President, unless emergency circumstances arise and it was 2nd

Vote: Roll Call: Carter-Aye, Dubois-Nay, Harrington-Aye, Woody-Aye, LaValley Aye, Ramsdell Aye- Motion passed

Rationale: to approve changes to the grant of authority

Discussion: Woody-we need to be able to defend school in timely matters if we need to

Sojourner would like to make sure Board Chair and President for approvals-not the whole board

Miller-our charter contract-it needs to be clean, joint approval is fine

3. Grant of Authority Changes
 - Action: Dubois
 - 1st Read
 - Rationale: to review the GOA for additional changes
 - Discussion: to put hold on-is there a threat? Do we need all these parameters?
 - Transactions for \$100k would need approval
 - Send comment to Mr. Dubois to adjust motion-he will work on it and bring it for next board meeting
4. TCA Monitoring Report
 - Action: Sojourner
 - Motion: to receive the TCA's monitoring report to District 20
 - Rationale: to preview the report before it is given to District 20
 - Discussion: will present report to D20 on Oct. 16th-need time?
 - Sojourner-will send to Pat Richardson and Dr. Hatchell tomorrow
 - biggest note we will not have tcap data included in next years report
5. Senate Disbanding Discussion
 - Action: Sojourner
 - 1st Read
 - Rationale: to determine whether the Senate is still a viable Board Sub-committee
 - Discussion:SAC's should make recommendation to principals
 - Senate is confusing, we seem to have multiple sets of advisory committees
 - SAC's would help with survey-not duplicate effort
 - SAC's give all minutes from their meetings to the board
- Break (8:40pm, reconvened at 8:47pm)
6. Capital Construction Priority List 15 min/15min
 - Action: Collins
 - 1st Read
 - Rationale: to determine a prioritized list of capital construction needs that allows the administration to begin planning for approved construction projects
 - Discussion: Collins-great opportunity for TCA
 - Cabinet has developed a priority list of 7 priority projects

#1 NE Aux Gym, Mat & Weight Room, Locker/Shower Rooms, Copy Center, Receiving, NE Playground Relocate, Transformer Upgrade (\$5.0M)

#2 CE Phase 1/Renovation: Add AC, & Security Control Point/Controlled Access, Update 5-Sets Main Double Doors, All Windows, Parking Lot Asphalt/Sidewalks & Synthetic Turf Athletic Field (\$1.475M)

#3 East Elementary School & Cottage School Program Playground (\$150K)

#4 CP Modular Install—Dry Unit, Ramps, Utilities, & FFE (\$150K)

#5 TCA-N Traffic Turn Lanes Upgrade (\$500K)

#6 Library Enclosure (\$120K)

#7 Softball/Baseball Field Development, Curb & Gutter & Pave Road w/Landscaping (\$700K & w/Donations \$500K)

Total Estimate For Projects: \$8.095M

Will get community input for next 30 days
 Hope to finish projects in early 2017
 Then address phase 2 of projects which includes rest of Central renovation
 Carter-thought priority was to get kids out of modular for safety reasons
 Dubois-need criteria for the priority list?
 Topic for work session should be Capital Construction

C. Board Policy Review

1. Legal Advisor Announcement
 - Action: Miller
 - Rationale: (Information Only) to announce that Mrs. Miller is now an employee of TCA
 - Discussion: Mr. Miller is a contract employee since 2002- he's not on a retainer-he listed his accomplishments and who he represents-he will recuse himself if something deals with his wife or son.
2. Legal Opinion (Signing the TCA Board Agreement)
 - Action: Miller
 - Rationale: (Information Only) to determine whether signing the TCA Board Agreement violates our Charter Agreement
 - Discussion: Concern drafting was not reviewed
 - Miller-it was done correctly not communicated well
 - Miller-to put any communication on his letterhead, just for reference in future
 - Miller-every email is subject to open records act

Scenarios were given regarding what is an official meeting and needs to be posted. If more than 3 board members-you must give meeting notice
Executive Session-keep minutes and they are kept with tapes (board secretary will keep them)

3. Sunshine Laws
Action: Miller
Rationale: (Information Only) to review the primary sunshine rules and their working considerations in regards to TCA Board meetings
Discussion: all meetings
For minutes, governance says just motion and votes, pro's and cons if needed
 4. TCA Board Governance Sub-Committee Outline
Action: Woody
Motion: Mr. Carter moved to approve the establishment of the Board Governance Sub-Committee and it was 2nd
Rationale: to determine the purpose, duties, reporting requirements to the Board, and members of the Governance Committee
Vote: 5 ayes 1 abstain (Ramsdell)
 5. TCA Financial Advisory Sub-Committee
Action: Dubois
Motion: Mr. Dubois moved to vote to approve the establishment of the Board Financial Advisory Sub-Committee, with amendment to add CFO as Co-Chair
Rationale: to determine the purpose, duties, reporting requirements to the Board, and members of the FAC
Vote: 5 ayes and 1 abstain (Ramsdell)
 6. TCA Board Training Sub-Committee Outline
Action: Carter
Motion: Mr. Dubois moved to Vote to approve the establishment of the Board Training and Professional Development Sub-Committee
Rationale: to determine the purpose, duties, reporting requirements to the Board, and members of the Training Sub-Committee
Vote: 5 ayes and 1 abstain (Ramsdell)
- D. Board Communication
Board Communication Planned
Action: Carter
Rationale: to develop and approve of communication update to community
- Celebrate TCA-Liam Young-Broadcomm MASTERS finalist-TCA Science dept to receive \$1000
 - Capital Construction-include power point on projects (link)
- E. Future Board Agenda Items
1. Student Fee Schedules-Feb 2015 (Board)
 2. Review Conflict Resolution Policy-Nov 2014 (Board)
 3. 1st Read of Strategic Plan-Jan 2015 (Sojourner)
 4. Report on the Effects of Increasing Class Sizes in K, 1st and 2nd Grade have had on TCA (Jolly)
 5. Endowment Review-Nov 2014 (VanGambleare)
 6. 990 Review-Feb 2015 (VanGambleare)
 7. Annual Giving Fund Review-Nov 2014 (Sojourner)

X. Adjournment (Approx. 10:00 p.m.)



Chris Carter
TCA Board Secretary